

Charlie Minion (218) 821-3695

Warehouse Pine River

@WarehousePR



venmo

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Mission Statement: "Sharing God's love & serving our community"

Guest Group Guidelines and Information

Welcome to The Warehouse and we hope you enjoy using the facility.

- * No alcohol, drugs, weapons, or dances, allowed in or on property of The Warehouse. Smoking/E-cigarettes is not allowed inside of the Warehouse or on Warehouse property.
- * No roller blades, skateboards in the facility.
- * No red or berry beverages as it permanently stains the carpet. If red stains are left on carpet a \$50 fee will be charged for professional cleaning.
- * We do not provide paper goods such as plates, cups, eating utensils, napkins,.. nor do we provide food, beverages or condiments.
- * Due to health reasons shoes or socks must be worn at all times in the building.
- * Gym Rules: 1.) Children must be monitored by someone 21 years old or older. 2.) No kicking balls in the gym. 3.) You may use the balls belonging to The Warehouse just put them back neatly when you are finished.
- * You may move furniture to best fit your group's needs, before you leave please put it back the way you found it.
- * Please only use painters tape to hang decorations. Other tapes leave residue and can cause damage to walls and surfaces.

A minimum of \$100.00 needs to be received from you within 3 business days of confirmation of your request to hold your reservation. You can Venmo, @WarehousePR. Give online, www.Thewarehousepr.org using credit card. Mail a local check. Or drop off cash or check at; Riverview Church, Lifehouse Coffee, or The Warehouse. Make the check payable to "The Warehouse." All funds are tax deductible. Thank you for your generosity! These funds go towards covering the overall cost of running this facility so it can be available for the community. This building isn't free to operate.

"The Warehouse After School Program is funded in part by Otto Bremer Foundation, Crow Wing Power Foundation, Brainerd Lakes Area Community Foundation, and Pine River-Backus Community Education. Among all the local Sponsors presented on display onsite"

Closing Checklist

General Guideline to follow = Leave it better than you found it.

We need your help! We would really appreciate your help with the items listed below to keep the Warehouse clean and ready to enjoy for the next guest who comes to the Warehouse.

- Wash any dishes, cookware, etc. by hand and leave on rack provided to air dry.
- Wash off all surfaces, counter tops and tables with warm soapy water – even if you have not eaten on them but have been sitting at them. Leave dish cloths and towels spread out to dry next to the kitchen sink.
- Please vacuum to touch up where it is needed and anywhere food was consumed. The vacuum is located by the chest freezer on the wall next to the gym double doors.
- If the kitchen is used please clean all surfaces and sweep the kitchen floor with the broom that is kept in the small cabinet to the left of the refrigerator.
- Return furniture to its original location.
- Please return any items used from the double door storage closet in the gym. Tables should be wiped down and completely dry before being stacked upright and tight, tabletop to tabletop. Padded chairs can be stacked eight high.
- Make sure all balls are put back on the racks provided in the ball room.
- Please empty all trash cans and put new trash bags in each can. Trash bags go into the larger dumpster located on the west of the building. The smaller dumpster is marked for “cardboard only.” Replacement bags for the trash cans are kept in the drawer next to the refrigerator.
- Please double check that all the items on this list are completed and make sure to take all your items with you, including leftover food in the refrigerator and freezer.
- On your way out make sure that the lights are off and the three exit doors are all locked; 1.) Back of the gym deadbolt and doorknob 2.) Side door manual lock. 3.) Front double doors make sure the bungee is slid off of the pressure bars and that the doors are completely closed. You will know that they are locked because you won't be able to get back in.

We really appreciate your help and cooperation! We do not charge much to use The Warehouse facility and appreciate donations to help cover operating expenses.

Sincerely,

Charlie Minion

Charlie Minion, Manager